



ALAMEDA RECREATION AND PARK DEPARTMENT
2226 Santa Clara Avenue, Alameda, CA 94501 · (510) 747-7529
www.cityofalamedaca.gov/recreation/

PICNIC RENTAL

ADULT INDIVIDUALS, GROUPS AND ORGANIZATIONS MAY RESERVE PICNIC AREAS AS FOLLOWS:

1. All requests must be made in person at the Alameda Recreation and Park Department, 2226 Santa Clara Avenue, Alameda, during regular business hours.
2. Reservations will not be accepted less than seven (7) working days in advance.
3. **All fees must be paid in full at the time the reservation is issued.** Cash, personal check (make payable to ARPD), VISA, MasterCard or Discover, cashier's check and money order are acceptable. **NO PARTIAL PAYMENTS ACCEPTED.**
4. Permits will be issued to adults (21 years and older) with a **three-hour minimum** on all permits. Set-up and clean-up time must be included in the total time of the permit.
5. No group may reserve on a regular week-to-week or month-to-month basis.
6. An assigned ARPD staff person will check your permit at the start of your permit. **Individuals will not be admitted earlier than the starting time of the permit.**
7. All plans for decorations must be approved by the Alameda Recreation and Park Department prior to installation and decorations must be removed at the end of the permit time. Nails, tacks, staples, electrical tape or marring materials are not to be used on any City property. ***The use of any outside contractors (clowns, inflatable jumpers, etc.) by any rental groups must be approved by the Alameda Recreation and Park Department prior to date of use, and may include additional fees. Additional insurance requirements must be met seven (7) working days prior to date of use.***
8. Hours available for picnic area rentals are from **9:00 a.m. to half-hour after sunset.**
9. **Alcoholic beverages are NOT allowed in City picnic or park areas.** (City of Alameda Ordinance No. 23-1.7)
10. **No amplified music, P.A. systems or use of air horns allowed, per Ordinance 4.10.4.**
11. There are barbecue grills available for use at the picnics sites. No charcoal barbecues allowed. Propane barbecues allowed with approval from ARPD prior to rental date.
12. The City of Alameda and the Alameda Recreation and Park Department assume no legal responsibility for personal injuries, thefts or losses of private property while on or using City facilities. Each organization and group should provide their own personal liability insurance where injuries, thefts or losses might occur.

PICNIC AREA FEES - EFFECTIVE MARCH 2013

	Small (1-2 Tables)	Medium (3-4 Tables)	Large (5+ Tables)
Residents	\$30/Hour	\$50/Hour	\$80/Hour
Non-Residents	\$40/Hour	\$65/Hour	\$100/Hour
Holiday Rental	Add 15%/Hour	Add 15%/Hour	Add 15%/Hour
Inflatable Jumper	\$25/rental	\$25/rental	\$25/rental
Open Space Use Fee \$40/hour			
Large Groups (150+) Add \$50/Hour			

LOCATIONS

The following picnic areas may be reserved from 9:00 a.m. to half hour after sunset:

<u>PARK</u>	<u>ADDRESS</u>	<u>NUMBER OF PICNIC TABLES</u>
Franklin	1432 San Antonio Avenue	2
Godfrey	281 Beach Road, Bay Farm Island	3
Krusi	900 Mound Street	6 (2 areas/4-2)
Leydecker	3225 Mecartney Road, Bay Farm Island	3
Lincoln	1450 High Street	9
Littlejohn	1401 Pacific Avenue	8 (3 areas/4-2-2)
Shoreline Park	Aughinbaugh Way/Seaview	2 (2 areas/1-2)
Tillman	220 Aughinbaugh Way, Bay Farm Island	8 (3 areas/3-3-2)
Washington	740 Central Avenue	8 (Upper, 1 area 5+) 9 (Lower, 5 areas of 1-2)

Revised – March 2013